



Europäische Fahrlehrer-Assoziation e.V.
Fédération Européenne Des Auto-Écoles
European Driving Schools Association
Driver Training For Life

Last amended Turin, Italy 16th October 2019

CONSTITUTION

§ 1 NAME OF THE ASSOCIATION

The association bears the name of

EUROPÄISCHE FAHRLEHRER ASSOZIATION

EUROPEAN DRIVING SCHOOLS ASSOCIATION

FEDERATION EUROPEENNE DES AUTO-ÉCOLES

hereafter referred to as EFA.

The association is to be entered the register of Associations in BIELEFELD (D), after which “Registered Association” (e.V.) is included in the name.

§ 2 LOCATION

The registered office of EFA is to be in Greater Manchester (UK).

§ 3 AIMS AND OBJECTIVES

EFA represents the interest of its members with all European authorities, institutions and organizations, concerned with

- driving instruction
- driving instructors tuition
- driver improvement
- further education of novice drivers
- environmentally friendly driving
- all questions concerning road safety

It encourages initiatives which lead to an improvement in road safety.

The main objectives are

- Harmonization of the education and the examination of driving instructors and/or teachers

- Preparation and harmonization of curriculum and educational concepts for the training of all categories of drivers
- Preparation and harmonization of curriculum for the advanced training of all categories of drivers
- Harmonization of the education and the examination of drivers
- Harmonization of the standards of the examination organizations and driving examiners

EFA is a professional association neutral in both political and religious matters.

§ 4 OFFICIAL LANGUAGES

The official languages of EFA are English, French and German.

§ 5 REQUIREMENTS OF MEMBERSHIP

a) Driving Schools Associations & Driving Instructors Associations which are registered in Europe may apply for membership.

b) Driving Schools Associations & Driving Instructors Associations, not belonging to Europe, can apply for Associate Membership.

c) Associate Membership may be offered to an organisation who EFA believe will help achieve the aims and objectives of EFA.

d) EFA is especially interested in highly efficient and recognized associations on a national level to achieve its tasks and goals in an effective way.

Membership is to be applied for in writing to the EFA Board. Constitution, names and addresses of authorised committee representatives and a statement of the number of members are to be submitted with the application.

A 75 % majority vote is required at a General Meeting of EFA before membership can be granted to new applicant associations. At least 50 % of the members must be present at the meeting. If not, the application must be postponed.

§ 6 MEMBERSHIP FEES

a) Every EFA member organisation has to pay in advance, due latest March 31, for an annual membership fee on receipt of invoice. The membership fee is determined annually at a General Meeting.

b) To execute particular projects the costs may be shared out on a proportional basis. This however requires a 75 % majority vote at a General Meeting.

§ 7 BENEFITS OF MEMBERSHIP

Members in EFA

a) Will be informed about - All important development in the field of Driver Training - New programs for education - Driver improvement

b) Will be supported with proposals and questions at European level

§ 8 MEMBER COMMITMENTS

Members of EFA agree to

a) Promote and support the aims and objectives of EFA as well as support the activities taking place in EFA.

b) Inform other EFA members about any important news regarding Road Safety activities and Driving School education taking place in their respective country.

c) If possible participate in all EFA meetings and congresses.

§ 9 NOTICE AND EXPULSION

Membership can be terminated at the end of a calendar year provided that three months written notice has been submitted by registered mail to the EFA office.

b) A member can be expelled from EFA on the grounds of violation against the constitution, aims and objectives of the association or for the non-payment of membership fees. Expulsion takes an immediate effect in terms of § 11 of the constitution, on a 75 % majority vote at General Meeting.

§ 10 STRUCTURE

The Structure of EFA is

- General Meeting
- Board

§ 11 GENERAL MEETING / VOTING RIGHTS

a) A General Meeting will be held at least once a year. It should be held, if possible, during the first six months of a calendar year. If there is a second General Meeting in a year, some of the agenda for the day can be postponed to that meeting. The changes must be evident in the agenda of the first meeting of the year. Written invitations are to be sent out, by E-Mail, Fax or Post, at least six weeks before the set date of the meeting.

b) General Meeting consists of the chairperson or a representative from the member organization. Each member organization can be represented by two delegates. The costs incurred are to be by the member organization itself.

c) General Meeting appoints the president and two deputies as well as two auditors for three years. Re-election is possible. The board remains in office until new officials have been elected.

d) The agenda of the day is determined by the president, or in their absence, by their deputies and must include at least the following

- approval of minutes of the previous meeting
- identify who will vote
- report of the board

- auditor's report
- approval of the board
- budget for the next financial year
- determination of membership fees
- agreement on possible allocation of costs
- election of new officials (every third year)
- location of the next meeting
- proposals
- any other business

e) Each member has the right to forward proposals for the agenda of the day up to three weeks before the meeting, by mail. The EFA office must confirm a receipt of the proposal. The proposed schedule of the day must reach the members in writing, by E-mail, Fax or Post, not later than ten days before the meeting. General Meeting is able to pass resolutions irrespective of the number of members present.

f) Each member country has one vote. A country with more than one member association must vote unanimously. If no agreement it is an abstention. Associated members have no voting rights. Voting concerning EU matters should be done in separate parts. The opinion of members from EU, members from Europe and members outside Europe should be clear.

g) General Meeting decides through a simple majority; abstentions have no influence.

The 75 % majority is necessary for

- adding extra topics to agenda of the day
- vote of no confidence in the chairperson and/or their deputies'
- expulsion of a member according to § 9b
- to execute particular projects, according to § 6b

The 75 % majority and at least 50 % of the members present is necessary for

- granting of a membership of a new application, according to § 5
- dissolution of EFA, according to § 14

Voting is by means of the showing of hands, and through the questioning of the chairperson. Written voting can be requested by a majority decision. The chairperson may invite representatives of other associations, as well as specialists to attend the meeting. These guests have no voting right and may be heard only by invitation.

h) The minutes of the meeting are to be recorded and sent to all members within three months of each meeting. The minutes are to be signed by the chairperson and the secretary.

§ 12 PRESIDENT AND THEIR DEPUTIES

The President and their deputies constitute the board. The board is responsible for implementing the decisions of the general meeting. When dealing with authorities and institutions in Europe, the

President and their deputies are the official representatives of EFA. The official representative of EFA in terms of § 26 BGB is the President or both deputies jointly.

§ 13 MANAGEMENT

Management of EFA rests with the president. The appointment of a general secretary may be authorized by the general meeting. Management rules of EFA must be confirmed by the general meeting. Management rules are not part of the constitution.

§ 14 DISSOLUTION OF EFA

Dissolution of EFA may be caused only by a resolution of General Meeting specially called for this specific purpose. For dissolution of EFA a 75 % majority vote is required and at least 50 % of the members must be present.

On dissolution, the assets are to be divided in the same proportions as the paid membership fee amongst all paid members.

§ 15 DOMICILE AND LEGAL VENUE

Domicile is: Rue de la Loi 223 - 1040 Bruxelles, Belgium

Legal Venue: is Bessemerstr. 82 12103 Berlin

Certificate

It is hereby certified that the original of the above statute was entered into the Register.

Bielefeld, 30 May 1983

Peitz Meier

Court Clerk